

## 2018 School Night to Join Scouting

### Meeting Agenda – PLAN B

#### *Beforehand*

- I. Set-Up Stations (see below)
- II. Gathering and Greeting (20-30 minutes - prior to opening)

#### *The Open House Round-Robin Event*

- III. Have an activity for the new Cubs to participate that is easy for Scouts to come and go from
- IV. Stations:
  1. Welcome/Sign In
  2. What We Do – calendars, next meeting (parent orientation), upcoming events/activities
  3. Registration Forms to complete (youth and Adult apps, 100-pt/Family Talent)
  4. Check out (double-check completed applications)
  5. Den Leader Q&A

#### *Afterwards*

- V. Close-Out - Review paperwork and turn in to District Ambassador
- VI.
- VII. Conduct Parent Orientation event within 2 weeks (see Plan A agenda/script)

#### **KEYS TO SUCCESS:**

- Get there early – have the facility and room set up at least 45 minutes before the scheduled start time.
- Be energetic! Youth and Parents will respond to this. If you're excited and enthusiastic, they will be too.
- Be organized! Parents want to sign their children up for (AND GET PERSONALLY INVOLVED WITH) something that is real and tangible. Providing unit calendars, contact lists, event flyers, etc. sends the message that Pack XYZ is something they want to be a part of.
- Have plenty of help – extra unit leaders, commissioners, Boy Scouts, etc. to: welcome arrivals, run the stations, support/supervise the cub activity, answer parent questions, keep time, direct foot traffic....