

2018 School Night to Join Scouting

Event Checklist

Before the meeting:

- 4-6 weeks out:
 - Secure location
 - Secure manpower
- 2 weeks out
 - Place Yard Signs, Posters
- Week of:
 - Conduct School Talks
- Arrive at least 45 minutes early

Who should be there:

- Unit New Member Coordinator
- Cubmaster
- Committee Chair
- Den Leaders
- Chartered Representative (if possible)
- Den Chiefs
- Troop support
- District School Night Ambassador

What you should bring:

- Pack Calendars
- Pack Leadership rosters
- Pack Display items
 - Pictures/Video/Powerpoint
 - Pinewood Derby cars
 - Patches, shirts, event souvenirs
 - Sample handbooks
 - Sample uniform
- Pack checkbook
- Misc. supplies (tape, pens, paperclips, etc.)
- Other possible items
 - Information about upcoming unit events/activities
 - Unit handbook (if any)

What your District School Night Ambassador will bring:

- School Night Parent Kits
- Extra supplies (pens, table tents, directional signs, forms...)

When you get there:

- Set up room with District Ambassador
- Review agenda/script with District Ambassador
- Brief manpower on schedule and assignments