



BOY SCOUTS OF AMERICA® GREAT RIVERS COUNCIL

Greetings Unit Leaders, Committee Chairs and Chartered Organization Representatives,

The information listed below is to assist the person responsible for completing the charter renewal process for your unit.

Additional information is also available at your Council's Roundtable and on the Great Rivers Council website www.bsa-grc.org

To access the Unit Charter Renewal System (UCRS)

1. Go to: www.bsa-grc.org
2. On the home page click on the link for Unit Resources and then select Internet Rechartering.

Required documents to turn in to the council in order to finalize the process:

1. All pages of the Unit Charter Renewal Report Package (no draft copies please).
2. BSA Adult or Youth applications for everyone listed as "new" on page one of the Charter Renewal Report Package. Adult applications MUST include a signed Disclosure/Authorization form.
3. Youth Protection Training Certificates - YPT is available online at <https://my.scouting.org>.
One check -- made payable to Boy Scouts of America.
4. Membership Demographic Survey
5. Journey to Excellence Form: JTE forms are available online

PLEASE NOTE:

- The final paperwork must include appropriate signatures on all individual adult and youth applications and on the Charter Renewal Application. The lack of appropriate signatures may delay processing of your charter renewal.
- Youth Protection Training is required for all adult leaders and must be completed every two years. Please confirm that every adult leader has current YPT *before* turning in the final renewal paperwork.

Other documents strongly encouraged to be turned-in:

Journey to Excellence Form: JTE forms are available online

at: <http://www.scouting.org/scoutsource/Awards/JourneyToExcellence/scorecards/2016.aspx>.

Additional useful forms (Membership Inventory, Unit Budget Plan, New Youth & Adult Applications, etc.) may be found on scouting.org:

<http://www.scouting.org/sitecore/content/Home/Membership/Registration.aspx> and can be printed and used to assist in the completion of your unit's 2016 charter renewal.

Membership Demographic Survey

This survey is REQUIRED and must be turned in with your unit charter renewal packet

The Great Rivers Council is a proud member of the United Way. We ask you on behalf of the United Way to please complete this survey in order to better understand demographic changes within the Great Rivers Council.

If this survey is not completed and turned in with your charter renewal, your charter will be considered incomplete and will not be registered. It is not required to administer individual member surveys to collect information for this survey. Use the best of your knowledge when completing this survey. Make sure all demographic numbers are equal to your unit's membership total.

Total Youth Membership: _____

Members living in a household with an income below \$42,000: _____

Members living with a single parent (Not Included Above): _____

Members living with a guardian (Not Included Above): _____

Total At-Risk Members: _____

Member Ethnicity:

Asian: _____

Black/African American: _____

Caucasian/White: _____

Hispanic/Latino: _____

Other: _____

Form Submitted By: _____

Position: _____

Unit Type/Number: _____

Chartered Organization: _____

City: _____

District: _____